

GOVERNMENT OF PUNJAB
ECONOMIC & STATISTICAL ORGANISATION
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Right to Information Act-2005.

Manual No.1 The particulars of its organisation, functions and duties;

The main functions of this Organisation are as under:-

- i) To advise the State Government on Economic and statistical matters for formulation of policies and plans.
- ii) To coordinate statistical activities of various departments in the state.
- iii) To collect, compile, analyse and interpret economic and Statistical data and act as data bank.
- iv) To conduct analytical and evaluation studies and surveys
- v) To keep a proper liaison with the Central Statistical Organisation, Govt. of India and other State Statistical Bureaus of the country.
- vi) The training cell of this organisation imparts training to the staff of Economic & Statistical Organisation, Punjab and Statistical staff of Statistical cells working in various departments of the state and improves the functioning of the Statistical personnel of the state.
- vii) District level offices of Economic & Statistical Organisation, Punjab are also providing secretariat services to District Planning Committees apart from collection and compilation of primary as well as secondary data and its onward transmission to head office. Economic & Statistical Organisation, Punjab is the nodal agency for handling the progress of work under MPLAD.

With the advent of the era of economic planning and development, the State Govt. created a statistical office headed by the Economic & Statistical Advisor in 1949 to cater to the statistical needs of the state. The Board of Economic inquiry too became a part and parcel of this office in 1953. Similarly, Board of Economic inquiry/bureau of Economic and Statistics was created in 1949/1950 in erstwhile Pepsu State. With the merger of Punjab and Pepsu in 1956, the present Economic & Statistical Organisation (E.S.O) came into being. With the passage of time and extension of more developmental and planned activities, the E.S.O. was strengthened.

Economic and Statistical Organisation, Punjab makes a major contribution in strengthening the data base of the State and has been declared Nodal Agency since 8.4.2003 for effective coordination of statistical activities of all the departments and create common

statistical cadre in Punjab. The Statistical needs of private sector are also met by this Organisation. The Planners, Research scholars, social thinkers and administrators heavily draw upon the statistical information available with this Department. The data collected by the Organisation highlight the level of socio-economic development of the State. This data helps in formulation and evaluation of Development Programmes of state and identifies different bottlenecks in these programmes for taking corrective measures for proper development of the state.

The Organisation is headed by Economic Adviser who is assisted by Director, Joint Directors, Deputy ESA;s, Research Officers and Assistant Research Officers. There is a District Statistical Office in each of the district of the State headed by Deputy Economic and Statistical Adviser.

The Organisation has 20 sections including establishment section at the State Head Quarter. The establishment section manages the human resource administration and is manned by Superintendents, Senior Assistants, Clerks and typists.

Other 19 sections in the Economic & Statistical Organisation, Punjab engaged in the specialized fields are given below:-

I. State Income:-

This section is engaged in the preparation of estimates of State Domestic Product (SDP). The estimation of State Domestic Product for the financial year are prepared both at current and at constant prices for all the fifteen sectors of the economy and estimates of per capita income are also prepared regularly with a time lag of two years. Quick estimates of SDP (State Domestic Product) based on production targets of Agriculture, Livestock and Fishing sectors and past trend in respect of other sectors are prepared annually with a time lag of one year. Sectoral estimates of SDP at current and at constant prices are also prepared for all the districts regularly with a time gap of two years. Sector wise growth rates of SDP for different periods are also prepared. Notes on economic situation in the State and comparative position of the State vis-a-vis other States with respect to State Income Estimates are also prepared for the use of the State Government.

II. Public Finance:-

The main function of Public Finance Section is to prepare Economic and Functional Classification of the State Government and Municipal Committees/Corporations budgetary transactions. The data are compiled, processed and presented in three annual publications. The publication, "Economic and Functional classification of State Government Budget," high lights the economic and functional impact of the budgetary operations of the State Government. Other publications are. "An Economic and Functional Classification of Municipal Budgets in Punjab" and "Statistics of Public Finance."

III. Capital Formation:-

The estimates of Gross state Domestic capital formation of all the sectors of economy at current as well as constant prices for both public and private sectors are prepared so as to study the investment pattern in the state. Since it is an important indicator for infrastructure development, the estimates are used while formulating the development plans.

IV. Employment:-

The main function of this section is to determine the impact on direct and indirect employment generated with the establishment of various industrial, irrigation and power projects in Punjab State. One project is selected and the study thereof is undertaken at a time to assess the impact on direct and indirect employment in the command area of the project.

V. Industry:-

Data on industrial production especially in the un-registered sector in the State are very scanty. The Annual Survey of Industries (ASI) which covers only the registered sector collects data on production in different groups of Industries in the State. The data collected by the ASI have been used for preparation of Index Number of Industrial production. These indices show an overall trend in the Industrial production as well as production trend at industrial groups, sub-groups and item levels in physical terms. The indices also show growth/decline in the registered industrial sector of the State.

VI. Tabulation :-

This section tabulates data of the National Sample Surveys. This section deals with compilation of the State Sample data collected from the field. Processing and Tabulation of data is done in accordance with the procedure and tabulation plan supplied by the National Sample Surveys Organisation, Government of India.

VII. Plan Evaluation:-

Plan Evaluation Section is engaged in evaluating the various Programs/Schemes of different departments of the State Government. These evaluation reports help the Planners and Administrators to assess the performance of projects/programs/schemes for its impact on the area/people for which these are designed. The topics for evaluation are selected by the State Evaluation Committee under the Chairmanship of Chief Secretary.

VIII. Compilation:-

This section works as the data bank in respect of official statistics on various subjects. State Statistical Abstract prepared by the section is released alongwith the annual Budget of State Government. A wide range of data made available comprehensively in this publication, is very useful for the state administrators, planners, and researchers etc.

IX. Prices:-

For studying the behaviour of prices especially under inflationary pressures, whole-sale and retail prices are collected and published in Prices Bulletins. Consumer Price Index Numbers for working class are prepared for Six centres viz. Phagwara, Dhariwal, Patiala, Abohar, Bathinda and Nangal and supplied to State Govt. These indices are being used for providing dearness relief to the industrial workers.

X. Field Operation:-

This section is primarily engaged in collection of primary data at village and block level on various important socio-economic aspects which hitherto is not collected by any other agency. The data is in great demand from various Government departments and organisation especially for the purpose of decentralised and grass root planning. Detailed village-wise information collected by Investigators posted at the block level is maintained in the Village Directory, Block at a glance and Indicators of Socio-Economic Development for each district of the State. Ad-hoc Surveys are also conducted by this section as per requirement of the State Government

XI. Demography

This section interpolates population data for inter-census period and also extrapolates it for the post census years. These data are used by different departments and institutions. Census of Punjab Government employees (number of employees belonging to Scheduled Castes/Tribe/Backward Classes, wards of freedom fighters and ex-servicemen employees) conducted every year provide department-wise, class-wise and pay range-wise statistics of Govt. employees. Information regarding prices of building material and wage rates of construction labour engaged in construction activity is collected quarter-wise from all District headquarters in Punjab State and transmitted to National Building Organisation (Ministry of Housing, Government of India). Besides this, the building of Cost sent to N.B.O. The Index is an important indicator which reflects the trend in the cost of building construction cost. These indices show variations in prices over time and help in evaluating construction costs.

XII. Irrigation :-

Irrigation section collects and co-ordinates statistics on different aspect of irrigation, flood control and power in the State.

XIII. Farm Accounts :-

This section deals with farm accounts and family budgets of selected cultivators in the state which reveal how much a cultivator gains out of production and how much he spends on farming.

XIV. National Sample Survey:-

The National Sample Surveys (NSS) unit works in collaboration with the National Sample Surveys Organisation (NSSO), Government of India. This unit conducts sample Surveys for collecting various types of data required by the Central Ministries, State Departments, Planning Commission and other interested Organisations. The subject for surveys are finalised by the Governing Council of N.S.S.O., Government of India. Sample Surveys conducted by this unit follow a uniform pattern prescribed for all the States in the country under the guidance of N.S.S.O.

XV. Training :-

Junior staff of the Economic & Statistical Organisation, Punjab is given training on various activities of the department.

XVI. Art :-

The art section prepares various displaying charts, maps, pictograms and other visual aids for various publications.

XVII. Human Development Research and Co-ordination Unit :

The State Govt. has brought out the 1st Human Development Report of UNDP pattern with the assistance of Planning Commission, Government of India, as a part of its commitment to development. In this context, Human Development Unit cell has been setup in the office of Economic & Statistical Organisation, Punjab. This unit is engaged in the intensive follow-up action of HDR.

XVIII. Economic Census :-

Fifth Economic Census 2005 in the State is being conducted along-with other States and Union Territories of India in collaboration with the Registrar General of India under a Centrally Sponsored Scheme, the guidelines for which are provided by C.S.O. Govt. of India.

The aim and objective of this scheme, is to update the list of establishments and to fill in the data gaps relating to distribution and economic characteristics of establishments and to collect data regarding structure, nature of activities and number of persons normally working in all the enterprises. It envisages to conduct a census of all the agricultural (excluding production of agricultural crops and plantation) and non-agricultural enterprises.

XIX. MPLADS

This section is engaged in handling and monitoring all works relating to MP Local Area Development Scheme and all District Offices have been assigned this work in the respective districts.

XX. 20 Point Programme

This section engaged in handling and monitoring all works relating to 20 point program in the State.